

**Lamesley Childcare - HEALTH AND SAFETY RISK ASSESSMENT**

**Opening Co-Vid-19 Autumn Term 2020**

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing?</b>	<b>Action by who?</b>	<b>Action by when?</b>
<b>SPREAD OF COVID</b>	Children, staff, family members, other users on-site, visitors	<ul style="list-style-type: none"> <li>• Minimise contact by keeping 2 metre social distancing whenever possible</li> <li>• Ensure good hand-washing procedures are adhered to at all time – and having access to hand-washing areas throughout the day</li> <li>• Promote frequent handwashing/cleaning for staff and children – where there is no handwashing facility nearby, hand sanitisers will be used</li> <li>• Ensure young children wash hands when coming into the setting, after eating, after playing outdoors and leaving the setting</li> <li>• promote the 'catch it, bin it, kill it' approach, to ensure good respiratory hygiene and provide and empty bins at regular intervals</li> <li>• Areas are kept well ventilated – opening doors (not fire doors) and windows (whilst keeping safeguarding procedures in place)</li> <li>• One child uses the toilets at a time</li> <li>• An enhanced cleaning procedure is in place and all areas and resources are cleaned and set up for next session</li> </ul>	Manager/ staff	3.9.2020

<p><b>DISLAYING COVID SYMPTOMS</b></p>	<p>Children, staff, family members, other users on-site, visitors</p>	<ul style="list-style-type: none"> <li>• A track and trace systems are used within the school and staff, visitors, must sign in</li> <li>• Where a child displays symptoms of the virus they must be isolated away from other children and staff. Staff caring for a sick child must wear suitable PPE – guidelines on how to use is displayed in the setting and staff have read and understand the procedure of usage</li> <li>• Children displaying symptoms will be taken to the isolation room until a parent can collect the children</li> </ul> <p><b>Symptoms of coronavirus in children</b> (NHS-Aug 2020)</p> <p>The main symptoms of coronavirus are:</p> <ul style="list-style-type: none"> <li>• a high temperature</li> <li>• a new, continuous cough – this means coughing a lot, for more than an hour, or 3 or more coughing episodes in 24 hours</li> <li>• a loss or change to sense of smell or taste – this means they cannot smell or taste anything, or things smell or taste different to normal.</li> </ul> <p><b>Parents whose child is displaying symptoms can arrange for their child to have a test by contacting:</b></p> <p><b>NHS 111 Online Coronavirus service – for children aged 5 or over</b></p> <p><b>Calling 111 Coronavirus service for children under 5</b></p>		
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<p>CONTACT BETWEEN ANY PERSONS ON THE PREMISES</p>		<ul style="list-style-type: none"> <li>• The attached flow chart highlights the steps we will take if a child displays symptoms of COVID</li> <li>• The manager will inform the Head Teacher if a child displays symptoms of the virus</li> <li>• Staff who have been in contact with the child displaying symptoms will be asked to self-isolate for 14 days and arrange to be tested as a matter of urgency</li> <li>• <b>The manager will inform Public Health England, Health Protection Team. Contact Tel: 0300 3038596 or out of hours 0191 2697714)</b></li> <li>• <b>The manager will inform Ofsted of any cases of COVID</b></li> <li>• The isolation room must be cleaned before re-use. School guidelines will come into force in this instance.</li> <li>• Minimise and reduce contact by socially distancing as much as possible – this may be less possible in nursery, reception and KS1 or with individual children in KS2 – so it is important to have a higher focus on hand washing and cleaning routines when working with this group.</li> <li>• To minimise contact – parents will not be allowed on the premises</li> <li>• Children are allocated into class groups/bubbles of individual classes – wherever possible</li> </ul>	<p>Manager and school</p>	
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<p><b>FOOD HYGIENE PREPARATION AND CLEANING ROUTINE</b></p>		<ul style="list-style-type: none"> <li>• Where possible the same members of staff will oversee the children each day</li> <li>• Due to the numbers attending all class groups/bubbles will be able to play outdoors at the same time, using different areas of the field – children will be split between the base room and the hall for breakfast, snack and indoor play</li> <li>• Current government guidelines - childcare settings should not require staff to wear face masks unless providing PPE (PERSONAL INTIMATE CARE), or a child is displaying symptoms of COVID. However, staff who are preparing and serving food will wear facemasks/shields, as will staff who have underlying health issues</li> </ul> <p>Staff will adhere to signage in school that shows which toilet cubicles will be used by each bubble, one-way systems, hand washing, cleaning reminders and distance reminders in corridors and hall</p> <ul style="list-style-type: none"> <li>• Staff are responsible for cleaning the preparation, wash up areas and fridge when preparing and serving food – all areas will be washed with detergent and warm water</li> <li>• Staff will wear gloves and face shield or face mask when preparing and serving food to minimise the spread of germs</li> <li>• Children will sit side by side when eating snack to avoid face to face contact</li> <li>• With no access to a dishwasher, and to minimise the spread of COVID,</li> </ul>		
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<p><b>STAFF HEALTH</b></p>		<p>children will be given a breakfast of toast, croissants, waffles, fruit and juice, and will help themselves from a tray, reducing the number of dishes being used. Snack will be served the same way.</p> <ul style="list-style-type: none"> <li>• Tables and benches will be washed thoroughly with disinfectant wipes, warm water and detergent</li> <li>• Groups will not share resources – each class group/bubble will have their own resource box and sports equipment; all resources will be cleaned with liquid detergent and warm water and disinfectant wipes at the end of the session (observing COSHH training and guidance)</li> <li>• Staff who have underlying/on-going health issues are able to wear a facemask/shield in the setting to minimise contact with COVID</li> <li>• Staff will continue to monitor the procedures set out in the risk assessment on a daily basis and adjust and add new procedures accordingly – all information will be shared with school for continuity of care for our children, staff and families.</li> </ul>		
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**SIGNED: Nora Baldwin, Coordinator**

**DATE: 28.8.2020**

**ASSESSMENT REVIEW DATE: On-going - daily**